

## Your Next Steps Checklist

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Make the transition smooth, by following these steps as soon as you can.

- Review your event follow-up emails, which include directions for confirming your contact info and logging into your RealSmart Agent profile
- Use your HomeSmart Marketing Design Center credit for new personalized business cards, yard signs, open house signs and/or anything you might need to market your business. Credit expires March 31, 2023.
- Attend HomeSmart training classes.
- Contact your buyers and sellers to explain the change
- Access and start using FREE marketing resources and tools:
  - Distribute an electronic announcement to your sphere of influence
  - Download the electronic listing and buyer presentation
- Replace yard signs at your active listings
- Use your training and resources to secure your next listing